

# Career Development

## Hiring Right First Time

Designed to help interviewers with the hiring process, this module covers how to prepare for an interview, including the consideration of essential and desired criteria, how to start an interview and the types of questions to ask as well as what to do once the process is concluded.

## In this Module

Videoscribe explainer video, with professional audio (duration: 03:40)

English Subtitles

4 Expanded learning content blocks in the module format

'Check my understanding'  
5 Question knowledge check

## Top Tips

1. Prepare for the interview. Think through what you want to achieve and how you'll achieve it in advance.
2. Actively listen to the candidate and observe the non-verbal signals they are displaying.
3. Close the interview on a relaxed and positive note.

